

# No. 27/2, 33rd Cross, 2nd Main Rd, 7th Block, Jayanagar, Bengaluru, Karnataka 560070



**Criteria - 7 Institutional Values & Best Practices** 

# 7.1 Institutional Values & Social Responsibilities

7.1.1: Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

- Gender Equity & Sensitization
- Curricular and co-curricular activities
- Facilities for women on campus
- Counseling cell

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Basis	Particulars
Gender Equity and sensitization in curricular and co-curricular activities	Co- Curricular Activities
	Online Grievance Redressal
	Internal Redressal Committee
	Anti Ragging Committee
Facilities for women on campus	Women Common Rooms
	Counseling for students and women, Student personal counseling cell.
	Safety and security measures
	Fire Extinguisher, Camera Installed & LED Bulbs
	Security Guard in the campus



**Department:** Commerce & Management

Academic Year: 2019-2024

**Title:** Gender Equity & Sensitization



#### **Gender Equity & Sensitization**

Gender equity is the process of being fair to women and men. To ensure fairness, strategies and measures must often be available to compensate for women's historical and social disadvantages that prevent women and men from otherwise operating on a level playing field.

It involves understanding and challenging the existing gender roles, stereotypes, and biases that are prevalent in society. Gender sensitization aims to create a more equal and just society where individuals are not discriminated against based on their gender.

Gender equity, also known as equality in education, denotes the equal possibilities that men and women have in terms of advancements in the social, cultural, political, and economic spheres.

City College always tries to bring in activities which will co-ordination among the students and ensures that there is differentiation among men and women in the campus.



No. 27/2, 33<sup>rd</sup> Cross, 2<sup>nd</sup> Main Rd, 7<sup>th</sup> Block, Jayanagar, Bengaluru, Karnataka 560082

## **Sports Facilities in Campus**

We have included Sports hours in our Time table. Weekly one hour Students are having a sports class.

# **Sports Equipments:**





Ninad Fest 2022:



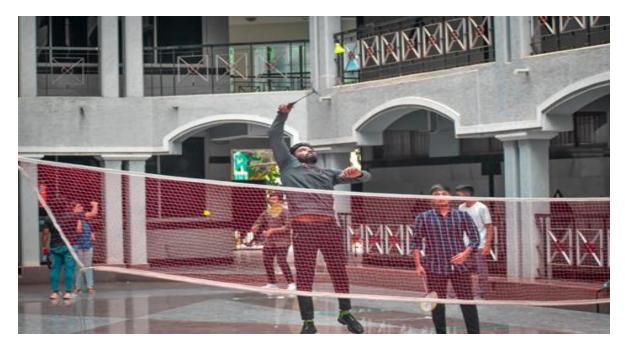


**Sports Event: Tennis - 2023** 



Sports Event: Badminton - 2023





**Sports Event: Cricket - 2024** 





**Sports Event: Women's Volleyball - 2024** 



**Sports Event: Women's Throw ball - 2024** 



Principal

Principal
CITY COLLEGE

Jayanagar, Bangalore - 78



**Department:** Commerce & Management **Academic Year:** 2019-2024

**Title:** Online Grievance Redressel



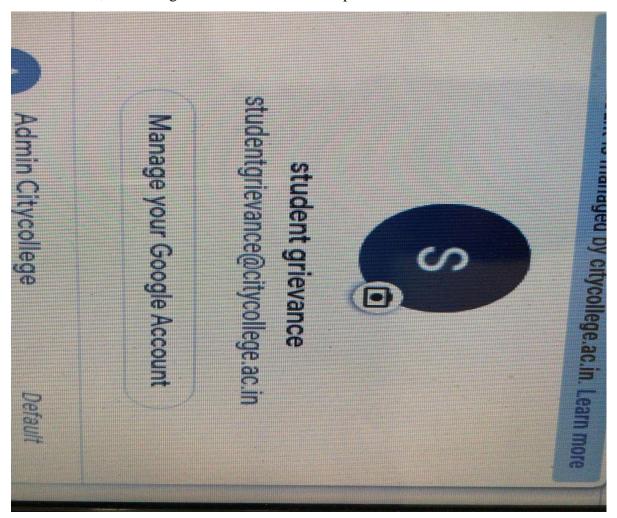
No. 27/2, 33rd Cross, 2nd Main Rd, 7th Block, Jayanagar, Bengaluru, Karnataka 560082

#### **Online Grievance Rederssal**

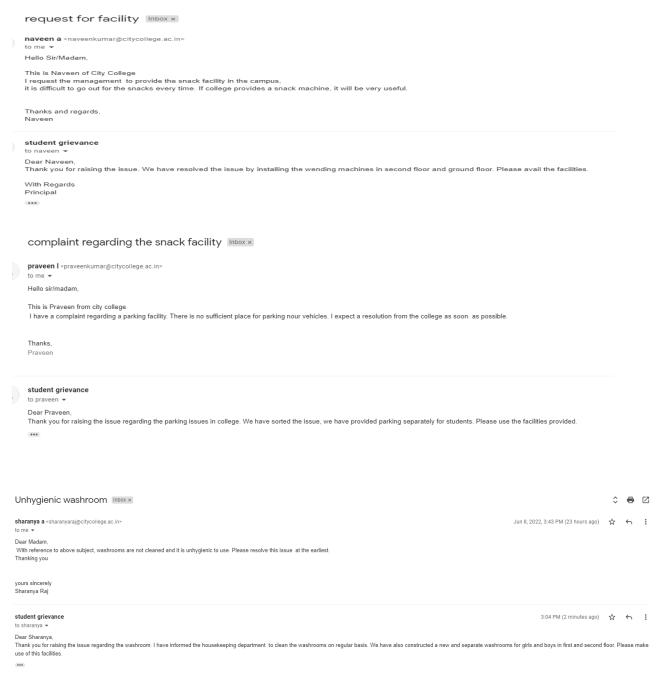
We implemented online grievance redressal system as per NAAC norms in our campus. To resolve the grievances by students, employee and parents, we have created separate platform for grievance redressal i.e email.

The email address is: <a href="mailto:studentgrievance@citycollege.ac.in">studentgrievance@citycollege.ac.in</a>

Every 15 days the principal addresses the grievances received in the mail. The complete administration of grievance is handled by the college principal. Within few days the grievances were resolved, hence no grievance found in the campus.



#### All the issues were resolved with the help of this mail id.



**Principal** 

Principal
CITY COLLEGE

Jayanagar, Bangalore - 78



**Department:** Commerce & Management

Academic Year: 2019-2024

**Title:** Internal Complaints Committee (ICC)



No. 27/2, 33rd Cross, 2nd Main Rd, 7th Block, Jayanagar, Bengaluru, Karnataka 560082

#### **Internal Complaints Committee (ICC)**

In pursuance to the UGC/ Supreme Court guidelines, the City College, Jayanagar has constituted an Internal Complaints Committee for gender sensitization and handling complaints against sexual harassment. The committee addresses complaints such as discriminatory behaviour and sexual harassment lodged by any member of the college which he or she observes or becomes aware of. The committee also advises the authorities to take necessary remedial actions, including punishment against the offender. The committee consists of representatives from the faculty members, non-teaching staff, students. Despite the preventive efforts made by the committee, if any incidents of sexual harassment take place, the registration of complaints shall follow the following procedures.

- 1. Complaints can be lodged directly with any member of the committee. The person to whom the complaint is made should bring it to the notice of the committee within 2 working days of receiving it.
- 2. The complaint may be oral or in writing. If the complaint is oral, it shall be made in writing by the committee or the member who has received the complaint with the signature of the complainant.
- 3. A complaint should be lodged within six weeks of the incident. In extraordinary circumstances, this could be extended to six months.
- 4. The committee shall study the complaint and may hear both the complainant and the accused and other involved parties to determine if an enquiry should be instituted. If so, then an enquiry committee will be formed from the committee consisting of not less than 5 people or not more than 7 people. 70% of this committee will be women.
- 5. The process shall be complainant friendly and quick in its decision regarding whether the matter needs to be enquired into or can be taken care of by counseling or mediation.

- 6. The complainant may withdraw his/her complaint in writing at any time during the enquiry procedure. In such cases, the procedure should be terminated. If the committee feels or has enough reason to believe that the withdrawal is the consequence or effect of cohesion/intimidation/ threat exerted by the accused or any person on his/her behalf, the enquiry proceedings shall continue.
- 7. The enquiry committee shall complete the enquiry in the shortest possible time, not exceeding 1 month from the date of complaint.
- 8. The enquiry committee shall provide a reasonable opportunity for the complainant and the accused to present/ defend their case.
- 9. The enquiry committee shall then submit a detailed report to the main committee in which it shall communicate its findings based on its investigation.
- 10. The main committee, along with the enquiry committee, will then forward its findings and recommendations to the management for further action.

#### **Objectives:**

The ICC is formed mainly to execute the prevention of sexual harassment policy outlined by the UGC/Supreme Court. Therefore, the committee upholds the following objectives: □

- To prevent and prohibit incidents of sexual harassment of female employees and students in the college. □
- 2. To sensitize the female employees and students about the fundamental rights to have a safe and healthy environment in the college.
- 3. To create a secure physical and social environment for women.
- 4. To organize a women's sanitation awareness program.
- 5. To recommend appropriate punitive action against the guilty.

# **Composition:**

Sl. No	Name	Designation
1	Dr. Sharada H S	Chairperson
	Professor	
2	Dr. Rajamohan	Member
	Associate Professor	
3	Mrs. Sarita Vittal	Member
	Assistant Professor	
4	Mrs. Deepashree B R	Member
	Assistant Professor	
5	Mr. Praveen B	Member
	IQAC Co-ordinator	
6	Mrs. Nandini B	External Member
	Student Counselor	
7	Ms. Sreelakshmi.O	Member
	Non-Teaching Staff	
8	Ms. Chandana	Member
	Student	
9	Ms. Ashwita	Member
	Student	
10	Mr. Jayanth	Member
	Student	
11	Mr.Prajwal V	Member
	Student	

**Composition: 2019** 

Sl. No	Name	Designation
1	Dr. Malini N	Chairperson
	Associate Professor	
2	Dr. Ratna Sinha	Member
	Associate Professor	
3	Mr. Manoj Kumar M	Member
	Assistant Professor	
4	Ms. Rashmi S	Member
	Assistant Professor	
5	Ms. Divya M S	Member
	Assistant Professor	
6	Dr. Amritha	External Member
	Student Counsellor	
7	Mr. Shiva D R	Member
	Non-Teaching Staff	
8	Sudipta Pal Student	Member
	Student	
9	Aishwarya Chauhan	Member
	Student	
10	Rashmi	Member
	Student	
11	Bhavana	Member
	Student	

**Composition: 2022** 

Sl. No	Name	Designation
1	Dr. Veena Angadi	Chairperson
	Professor	
2	Dr. Keethi Aravind	Member
	Assistant Professor	
3	Mrs. Sanga Mitra S	Member
	Associate Professor	
4	Ms. Supriya	Member
	Assistant Professor	
5	Mr. Vijay Kumar B	Member
	Assistant Professor	
6	Dr. Amritha	External Member
	Student Counsellor	
7	Mr. Shiva D R	Member
	Non-Teaching Staff	
8	Chaitanya	Member
	Student	
9	Shruthi	Member
	Student	
10	Dinesh	Member
	Student	
11	Akash	Member
	Student	TYPO THOU

Minutes of the meeting of the Internal Complaints Committee held on 20<sup>th</sup>August, 2019.

#### **Member Present:**

**Chairperson:** Dr. Malini N

#### **Members Present:**

- 1. Dr. Ratna Sinha
- 2. Mr. Manoj Kumar M
- 3. Ms. Rashmi S

- 1. Sudipta Pal
- 2. Aishwarya Chauhan
- 3. Rashmi
- 4. Bhavana
- The meeting started at 11.00 am
- The Chairperson welcomed all the members and briefed the members about the channels available to the students to report any issues faced by staff and students in the college.
- The details about the Internal Complaints Committee are displayed on the notice board.
- No complaints have been reported so far.
- The meeting concluded with the Chairperson thanking all the members.

Minutes of the meeting of the Internal Complaints Committee held on 23<sup>rd</sup> January 2020.

#### **Member Present:**

Chairperson: Dr. Malini N

#### **Members Present:**

- 1. Dr. Ratna Sinha
- 2. Ms. Divya M S
- 3. Ms. Rashmi S

- 1. Sudipta Pal
- 2. Aishwarya Chauhan
- 3. Rashmi
- 4. Bhavana
- The meeting started at 11.00 am
- The Chairperson welcomed all the members and briefed the members about the channels available to the students to report any issues faced by staff and students in the college.
- The details about the Internal Complaints Committee are displayed on the noticeboard.
- No complaints have been reported so far.
- The meeting concluded with the Chairperson thanking all the members.

# Minutes of the meeting of the Internal Complaints Committee held on 17<sup>th</sup> September 2021.

#### **Member Present:**

Chairperson: Dr. Usha Prabhu

#### **Members Present:**

- 1. Ms. Supriya
- 2. Ms. Gajalaxmi
- 3. Mr. Rohith B Nagpal

- 1. Chaitanya
- 2. Shruthi
- 3. Akash
- 4. Deepak
- The meeting started at 11.30 am
- The Chairperson welcomed all the members and briefed the members about the channels available to the students to report any issues faced by staff and students in the college.
- The details about the Internal Complaints Committee are displayed on the notice board.
- No complaints have been reported so far.
- The meeting concluded with the Chairperson thanking all the members.

## Minutes of the meeting of the Internal Complaints Committee held on 22<sup>nd</sup> February 2022.

#### **Member Present:**

Chairperson: Dr. Usha Prabhu

#### **Members Present:**

- 1. Ms. Supriya
- 2. Ms. Bharathi
- 3. Mr. Vijay Kumar B

- 1. Chaitanya
- 2. Shruthi
- 3. Akash
- 4. Deepak
- The meeting started at 10.30 am
- The Chairperson welcomed all the members and briefed the members about the channels available to the students to report any issues faced by staff and students in the college.
- The details about the Internal Complaints Committee are displayed on the noticeboard.
- No complaints have been reported so far.
- The meeting concluded with the Chairperson thanking all the members.

# Minutes of the meeting of the Internal Complaints Committee held on 18th October 2022.

#### **Member Present:**

1. Chairperson: Dr. Keerthi Aravind

#### **Members Present:**

- 2. Mrs. Sangamitra S
- 3. Mr. Praveen Kumar Gupta

- 1. Neha Taj
- 2. Chandana
- 3. Rani Kumar Kisku
- 4. Dinesh
- The meeting started at 1.30 pm
- The Chairperson welcomed all the members and briefed the members about the channels available to the students to report any issues faced by staff and students in the college.
- The details about the Internal Complaints Committee are displayed on the notice board.
- No complaints have been reported so far.
- The meeting concluded with the Chairperson thanking all the members.

Minutes of the meeting of the Internal Complaints Committee held on 20th March, 2023.

#### **Member Present:**

Chairperson: Dr. Veena Angadi

#### **Members Present:**

- 1. Ms. Aishwarya M
- 2. Mrs. Veronica P
- 3. Mr. Pratap S

- 1. Neha Taj
- 2. Chandana
- 3. Rani Kumar Kisku
- 4. Dinesh
- The meeting started at 11.30 am
- The Chairperson welcomed all the members and briefed the members about the channels available to the students to report any issues faced by staff and students in the college.
- The details about the Internal Complaints Committee are displayed on the noticeboard.
- No complaints have been reported so far.
- The meeting concluded with the Chairperson thanking all the members.

Minutes of the meeting of the Internal Complaints Committee held on 21<sup>st</sup> September, 2023.

#### **Member Present:**

Chairperson: Dr. Veena Angadi

#### **Members Present:**

- 1. Mrs. Deepthi Ashok
- 2. Mrs. Roopa L C
- 3. Mr. Praveen B

#### **Student Members:**

- 1. Saniya Najam
- 2. Nithya
- 3. Arpan
- 4. Keerthi Raj
- The meeting started at 10.30 am
- The Chairperson welcomed all the members and briefed the members about the channels available to the students to report any issues faced by staff and students in the college.
- The details about the Internal Complaints Committee are displayed on the notice board.
- No complaints have been reported so far.
- The meeting concluded with the Chairperson thanking all the members.

**Principal** 

CITY COLLEGE

Jayanagar, Bangalore - 79



**Department:** Commerce & Management **Academic Year:** 2019-2024

Academic Year: 2019-2024 Title: Anti Ragging Committee



# No. 27/2, 33<sup>rd</sup> Cross, 2<sup>nd</sup> Main Rd, 7<sup>th</sup> Block, Jayanagar, Bengaluru, Karnataka 560082

#### **Anti Ragging Committee**

Ragging is a form of abuse on a fresher or any student, in any institution. Ragging in the college is absolutely banned and hence, any student found indulging in an act of ragging shall meet strict disciplinary action, which may include immediate rustication from the college apart from criminal consequences.

To check, the menace of ragging City College had constituted Anti Ragging cell in accordance to the guidelines of NAAC.

#### **OBJECTIVES:**

Anti-Ragging committee is the supervisory and advisory committee in preserving a culture of ragging free environment in the college. The main objectives of the cell are:

- 1. To aware the students of dehumanizing effect of ragging inherent in its perversity.
- 2. To keep a continuous watch and vigil over ragging so as to prevent its occurrence and recurrence.
- 3. To promptly and strictly dear with the incidents of ragging brought to the notice of the cell
- 4. To generate an atmosphere of discipline by instructing students about the social and legal repercussions of ragging.

#### **Anti Ragging Committee**

Sl.No	Name of the Committee Member	Profession
1	Dr. Veena Angadi	Principal
2	Dr. Suchitha S	HOD MCA
3	Mrs. Riyu Tyagi	Associate Professor
4	Mr. Silambarasan	Assistant Professor
5	Sindhura S	Assistant Professor

#### **ANTI- RAGGING SQUAD**

Anti-Ragging Committee in City College ensures compliance with the provisions of Regulations as well as the provisions of any law for the time being in force concerning ragging; and also to monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institution.

#### ANTI RAGGING SOUAD MEMBERS

Sl.No	Name of the Committee Member	Profession
1	Dr. Veena Angadi	Principal
2	Dr. Suchitha S	HOD MCA
4	Mr. Silambarasan	Assistant Professor



#### No. 27/2, 33<sup>rd</sup> Cross, 2<sup>nd</sup> Main Rd, 7<sup>th</sup> Block, Jayanagar, Bengaluru, Karnataka 560082

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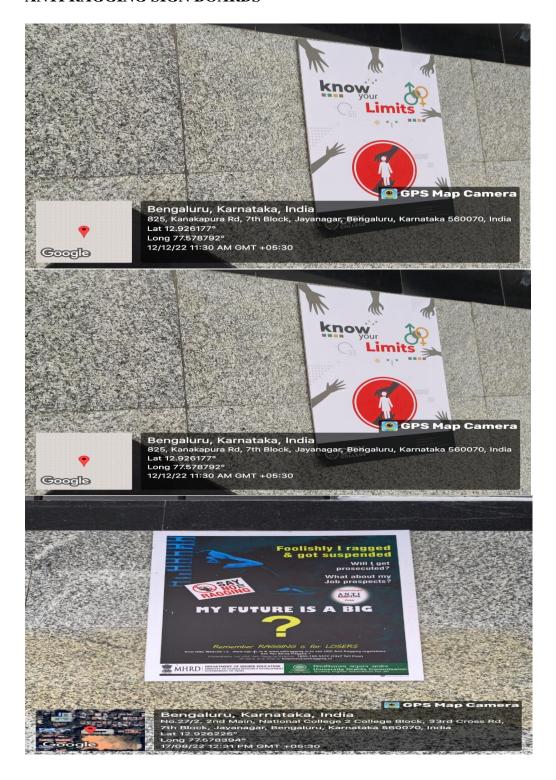
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2	Dr. Suchitha S	HOD MCA
4	Mr. Silambarasan	Assistant Professor

#### ANTI RAGGING SIGN BOARDS



#### ANTI SEXUAL HARRASEMENT SIGN BOARDS



**Principal** 

Principal CITY COLLEGE Jayanagar, Bangalore - 79



**Department:** Commerce & Management

Academic Year: 2019-2024
Title: Women Common Room



# NO. 27/2, 33RD CROSS, 2ND MAIN RD, 7TH BLOCK, JAYANAGAR, BENGALURU, KARNATAKA 560082 GIRL'S COMMON ROOM

College has a provision for Girls Common Room where the girl students may sit, rest and go for recreation. This room is equipped with drinking water facility, an attached washroom with Sanitary Napkin Vending Machine, electricity, CCTV etc. The room is properly ventilated, well-lit, neat and clean to provide a friendly ambience to its users. Daily newspapers, magazines, periodical and journals are available for leisure reading.

Girls are given enough freedom and also made to feel secure in the institution by facilitating their necessities.

#### **Girls Common Room:**



The Girls Common Room has two tables and 12 chairs. Also, it has one desk and bench as part of the whole sitting arrangement.



Principal

Principal CITY COLLEGE
Jayanagar, Bangalore - 79



# Women Helpline number

The City College has established a 24/7 Women helpline number for students and faculties for safety of women in the campus.

Coordinator Ms. Nikitha Nath **Helpline Number – 6364914156** 



Principal
CITY COLLEGE

Jayanagar, Bangalore = 79



No. 27/2,  $33^{\rm rd}$  Cross,  $2^{\rm nd}$  Main Rd,  $7^{\rm th}$  Block, Jayanagar, Bengaluru, Karnataka 560082

**Department:** Commerce & Management

Academic Year: 2019-2024

Title: Counseling for students and women, Student personal counseling cell.



# NO. 27/2, 33RD CROSS, 2ND MAIN RD, 7TH BLOCK, JAYANAGAR, BENGALURU, KARNATAKA 560082

#### **Women and Child Safety Awareness Camp**

Date: 29/2/2024

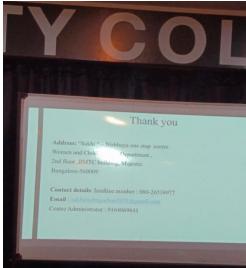
Venue : Seminar Hall Time : 11:30 to 12:45pm

City College has arranged a women and child safety awareness camp for the students of MBA on 29/2/2024 at 11am in seminar hall. This camp was associated with NIRBHAYA KENDRA – SAKHI ONE STOP CENTER. The main motive of this camp was to provide awareness of the Indian Laws concerned with women and child safety.

The women face umpteen problems in their life. The women are left abandoned because they are harshly stigmatized by society and many more reasons that could ever be imagined. Once they are brought in mainstream and given an opportunity, they would also get a chance to prove their capabilities. Women and children are the elixirs of society, but unfortunately, they have suffered for ages, and they still are. Being extremely vulnerable to violence, exploitation, and abuse, they are required to be protected with the utmost care.

#### Women and Child Safety Awareness Camp:











Principal

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CITY COLLEGE

Jayanagar, Bangalore - 79





No. 27/2, 33rd Cross, 2nd Main Rd, 7th Block, Jayanagar, Bengaluru, Karnataka 560070

## Students Personal Counseling Cell

Date	SESSIONS	DESCRIPTION	Photo
13-10- 2023	SELF REFLECTION & APPRECIATION PROGRAM	As a part of City College, the Counselling Cell under the guidance of Principal launched the SELF REFLECTION AND APPRECIATION PROGRAM for the students. This is one of the kind initiatives that aims to acknowledge as well as appreciate the good behavior showcased by the students in college. With City College's ethos of helping students bloom in every sphere of life, the college has intricately curated this insightful Program.	

Principal
CITY COLLEGE
Jayanagar, Bangalore-70



20-05- 2024	PROFILE BUILDING & CAREER ENRICHMENT	As a part of CCJ Enrichment Programme, an enriching session was organised with Pratham Organisation to enable the students in understanding the importance of career guidance and profile building in their academic lives. The resource person for this session was Mr. Rituraj. He facilitated the students in developing an understanding towards the significance of creating a unique professional profile for their academic success.
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Principal
CITY COLLEGE
Jayanagar, Bangalore-76



# NO. 27/2, 33RD CROSS, 2ND MAIN RD, 7TH BLOCK, JAYANAGAR, BENGALURU, KARNATAKA 560082

#### **Physcological Counseling**

Date: 11/8/2022 Venue: IQAC Room Time: 01:00 to 2:50pm

Helps actively involved in mental health assessment and in supplying interventions aimed at preventing, facing and possibly overcoming psychological problems. Physiological Counseling was taken place on 11/8/2022. Through counseling, students can work with emotion, cognition and interpersonal relationships in ways that help them manage their emotions and see things from a different perspective. In other words, the student doesn't have to go through trauma or a huge life event to benefit from counseling.

#### **Objective:**

To provide psycho- social support and counseling to students for their mental health and well-being.

- To facilitate positive behavior changes.
- To improve student's ability to establish and maintain relationships socially, promoting their decision making process.
- To help students to understand their own potential and cope effectively with the problems they face.
- To support the students in their academic and social pressures.

The counselors are trained to assess, diagnose and treat students dealing with their day to day problems that can be personal, emotional, social, family, peer, academic, sexual, etc. This is done through individual counseling to help them with academic goals, social and personality development, career goals, enhancing listening skills, empathy and interpersonal skills to have healthy relationships and a healthy lifestyle.

CITY COLLEGE

Jayanagar, Bangalore = 19



# NO. 27/2, 33RD CROSS, 2ND MAIN RD, 7TH BLOCK, JAYANAGAR, BENGALURU, KARNATAKA 560082

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- To support the students in their academic and social pressures.

The counselors are trained to assess, diagnose and treat students dealing with their day to day problems that can be personal, emotional, social, family, peer, academic, sexual, etc. This is done through individual counseling to help them with academic goals, social and personality development, career goals, enhancing listening skills, empathy and interpersonal skills to have healthy relationships and a healthy lifestyle. The counselors motivate and support the students regularly in every kind of behavioral issues by offering support through listening and responding in a non-judgmental and confidential way, thereby, ensuring the students become well-adjusted and productive while dealing with anxiety and stress.

**Counseling to students:** 







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# NO. 27/2, 33RD CROSS, 2ND MAIN RD, 7TH BLOCK, JAYANAGAR, BENGALURU, KARNATAKA 560082 Women's Counseling

Date: 19/5/2021

Venue: Class Room 221 Time: 11:00 to 12:45pm

Women's counseling recognizes and addresses the unique experiences and challenges that women often face. Therapists are attuned to issues such as gender roles, societal pressures, self-esteem, body image, reproductive health, relationships, and trauma. City College has taken an initiative step to motivate women to overcome the fear of challenges faced in the society.

The counseling has taken place on 19/5/2021. All teaching faculties has participated and a women counselor Ms. Sharada has come for the session. The counseling helped to understand the problem that is affecting the women. It inspired successful endeavor towards attainment of life goal and happiness. Women's counseling is important because it helps women to deal with different issues in their lives. This type of counseling is beneficial for women who want to improve their relationships, manage stress and anxiety, and deal with other mental health issues.

#### **Objective:**

- To offer emotional support and validation during difficult times.
- To provide a compassionate presence and empathetic understanding
- Helping to navigate through emotional pain, grief, anxiety, depression, or any other concerns you may be experiencing.
- To overcome the institutional stress
- To provide moral support

#### A woman's counseling Session:







Principal

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Jayanagar, Bangalore = 79



No. 27/2,  $33^{\rm rd}$  Cross,  $2^{\rm nd}$  Main Rd,  $7^{\rm th}$  Block, Jayanagar, Bengaluru, Karnataka 560082

**Department:** Commerce & Management

Academic Year: 2019-2024

Title: Safety and security measures, Fire Extinguisher, Camera Installed & LED Bulbs, Security

Guard in the campus

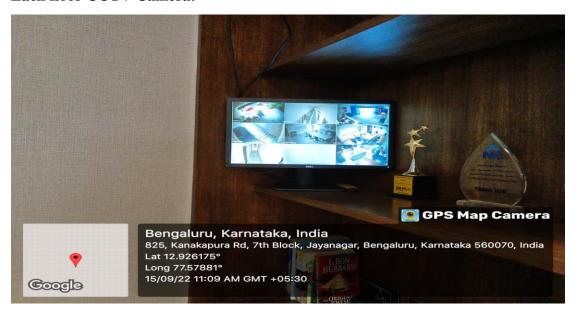


No. 27/2, 33<sup>rd</sup> Cross, 2<sup>nd</sup> Main Rd, 7<sup>th</sup> Block, Jayanagar, Bengaluru, Karnataka 560082

#### Safety and security measures

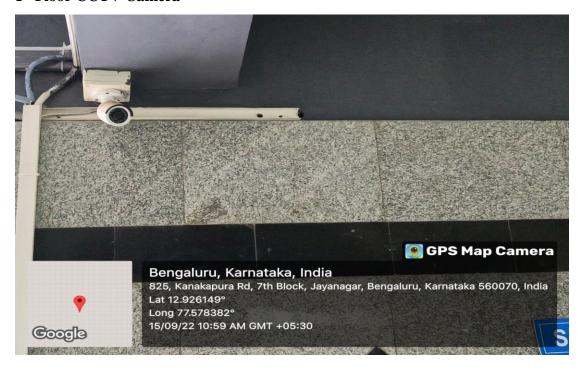
The Institution has Safety and security measures as follows: CCTV Camera, Each floor has fire extinguisher and Security guard.

#### **Each floor CCTV Camera:**





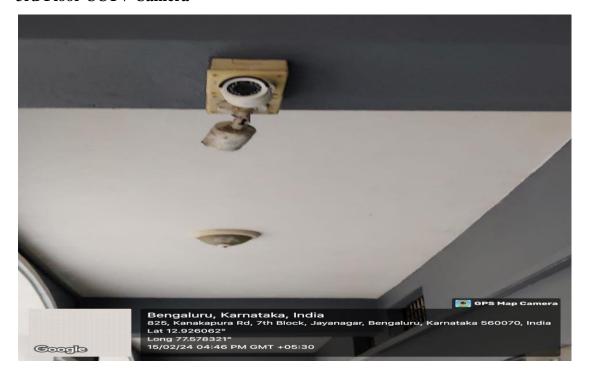
#### 1st Floor CCTV Camera



#### **2nd Floor CCTV Camera**



#### **3rd Floor CCTV Camera**



#### **CCTV Rooter:**



#### Each floor has fire extinguisher:



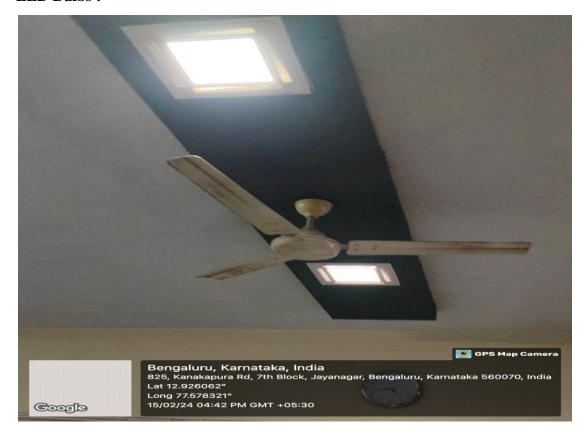








#### **LED Bulbs:**





## Security guard - 1



### **Security guard - 2**



**Principal** 

Principal
CITY COLLEGE

Jayanagar, Bangalore = 79